

Sr.No.	Particular	Specification
1.	U Pin	Shapes of Clips- Streamline Shape Size of Clips- Small
2.	Box file	File/Folder type with binding mechanism- Lever Arch Box File/Index File Material of File/Folder - Cardboard / Duplex Board File/Folder Size Compatibility- 21.5 cm × 33.5 cm (Legal) Cover Design- Printed Colour of File/Folder- Green/orange/blue
3.	Octane Gel SS	classmate octane 0.6 mm Blue Capped Plastic Gel Pen Design of the Gel Pen-Capped Body Material of the Gel Pen- Plastic Refillable Type- Yes Diameter of the Pen tip (In mm)- 0.6 mm
4.	Uniball 0.5 mm Blue Capped Plastic Gel Pen	Design of the Gel Pen- Capped Body Material of the Gel Pen- Plastic Refillable Type- No Diameter of the Pen tip (In mm)- 0.5 mm
5.	Ball pen	Design of the Gel Pen- Capped Body Material of the Gel Pen- Plastic Refillable Type- Yes Diameter of the Pen tip (In mm)- 0.6 mm
6.	Pen Use & Throw	Refill Type- Ball Point Pen Body Type- plastic Line Width (mm)- 0.3 Tip (mm)- 0.5 Number of Products in one Packet-10
7.	Pencil	Governing Specification Conforming to IS 1375 ISI Marking- No Pencil Type - General Writing Pencil Pencil Grades- 3H Pencil Shapes- Round
8.	Pen Stand	Product Type - Pen stand (four sockets) Pen stand set contents Pen stand with Calendar ,Pen stand with visiting cardholder Pen stand /tumbler design Rectangle Number of accessories tray3 Material Plastic Thickness of material3 mm Length /major axis of the Pen stand base or height of the Tumbler (Tolerance ± 0[dot]1 inches)11 inches Width / minor axis of the Pen stand base or diameter of the Tumbler (Tolerance ± 0[dot]1 inches)6.00 inches Colour Black
9.	CD - Marker	Type of ink- Florescent Water Based Ink Colour- Black/Blue The shape of the marker /Pen tip Bullet shape Line Width1.0 mm Marker /Pen body - made of Plastic

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		Writing Tip- made up of Hydrocarbon Tip Marking on the Marker /Pen (Barrel/Cap) Manufacturer Name or initials or registered trademark etc.
10.	Eraser	Number of Eraser per pack (nos) 20
11.	Fevi Stik	No of sticks in a Set-Set of 1 Net content of the stick (Grams)- 15 Shelf life (months)- 24
12.	Duster	Type of Whiteboard Duster- Non-Magnetic Duster Head Material- ABS Plastic Number of Marker holder- 2 Length of the Whiteboard Duster (In cm)- 12.1 to 14 Width of the Whiteboard Duster (In cm)- 2 to 4 Height of the Whiteboard Duster (In cm )- 2 to 3 Packing Type Card- board Box
13.	L Folder	Type Of Folder- L-Shape plastic Folder Paper size to which folder is suitable- A4 Colour of folder (Bottom Side)- Transparent Colour of folder (Top Side)- Transparent Thickness of folder (mm) 0.17 Length of folder- 305 mm for A4 Width of folder-225 mm for A4 Binding/holding of paper by Without (L-shape)
14	Sticky Notes	Type Of Folder- L-Shape plastic Folder Paper size to which folder is suitable A4 Colour of folder (Bottom Side)- Transparent Colour of folder (Top Side)- Transparent Thickness of folder (mm) 0.17 Length of folder- 305 mm for A4 Width of folder- 225 mm for A4 Binding/holding of paper by Without (L-shape)
15	File Flag	Flag colour- Pink ,Green ,Yellow ,Orange Glued portion of flag (Lengthwise)15 mm Paper Gramm age (g per square metre) 75 Flag size $\pm 0$ [decimal]5 mm (unit-mm)12 x 45 (mm) Number of sheets (of each colour) in a pad50 sheets
16.	Transparent Tape 2 inch	Types of Tapes of Typical Base material- Polypropylene Tape Tape Width (In mm) 48 mm Tape Length ( In metres)25 metres
17.	Transparent Tape 1 inch	Types of Tapes of Typical Base material Polypropylene Tape Tape Width (In mm)24 mm Tape Length ( In metres)50 metres
18.	Highlighter	Type of pen- Permanent highlighter Pen Ink Colour- Multi colour The shape of the Pen tip- Chisel Point Line Width- 2.5 mm Pen body made of Plastic Writing Tip made up of Hydrocarbon Tip Marking on the pen (Barrel/Cap) Manufacturer Name or

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		initials or registered trademark etc. Packing of each Pen- Paper poly pouch
19.	Punching Machine double	Type of Punching- Manual Type of Binder- Comb Size of Paper A4 Number of Punch(min.) (Nos.)23 Punching Capacity (Min. on 70 GSM Sheet) (Nos.)12 Body of Binder- Steel Letherette Pulp Board With Grains (GSM)300 Binding Thickness (mm)40 Polyester Transparent sheet (thickness) (microns)125 PVC Rigid sheets Thickness (microns)250
20.	Punching Machine Single	Type of Punching- Manual Type of Binder- Comb Size of Paper A4 Number of Punch(min.) (Nos.)34 Punching Capacity (Min. on 70 GSM Sheet) (Nos.)20 Body of Binder- Steel Letherette Pulp Board With Grains (GSM)250 Binding Thickness (mm)32 Polyester Transparent sheet (thickness) (microns)125 PVC Rigid sheets Thickness (microns)255
21.	Paper Cutter Plastic	Body Material- Plastic Blade Material- Stainless Steel
22.	Paper Weight	Material- Glass Weight (approx) (gm)150 Transparency- Transparent
23.	Plastic Scale 15"	Governing Specification- Conforming to IS 1480 ISI Marking- No Plastic Scale Denominations ( In cm)30 cm
24.	Permanent Marker	Type of ink- Alcohol based Ink Colour- Blue The shape of the marker /Pen tip- Bullet shape Line Width- 2.5 mm Marker /Pen body made of Plastic Writing Tip made up of Hydrocarbon Tip Marking on the Marker /Pen (Barrel/Cap)-Manufacturer Name or initials or registered trademark etc. Packing of each Marker /Pen- Paper poly pouch
25.	Poker	Material of Handle- Wood Minimum Hardness of Blade Material (HRC)- 50 Diameter of Handle- 2.5 millimeter Length of Blade- 225 millimeter Nominal Blade Diameter- 3.8 millimeter Nominal pointed Diameter- (5 mm before tip)1.9 millimeter Overall Length of Poker- 280 millimeter
26.	Add Gel Pen	Design of the Gel Pen- Capped Body Material of the Gel Pen- Plastic Refillable Type- Yes Diameter of the Pen tip (In mm)- 0.5 mm

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27.	Binder Clip	Types of Clips- Two hinged wire handles and a spring Material of Handle- Hard drawn steel wire Width (in mm)-19 Overall Height (in mm)-25 Type of Packaging- Cardboard Quantity per pack-12.
28.	Stamp pad small	Material of Pad- Cotton Material of Box- Plastic
29.	Stapler	Staple suitable for using pin size10/4 Range of stapling- As per Buyer's Requirement (to be indicated during bid creation) Capacity of staples- As per Buyer's Requirement (to be indicated during bid creation) Binding and Durability test (As per pin size)40 numbers of 50 GSM white printing paper sheets(for 10 mm leg staples)
30.	Stapler Big	Staple suitable for using pin size13/6 Range of stapling50 mm Capacity of staples50 staples Binding and Durability test (As per pin size)15 numbers of 50 GSM white printing paper sheets(for 4 mm leg staples)
31.	Stapler pin 10 No.	Size number10/4 Coating on Stapler pin/Staples-Tinned coating
32.	Scissor	Handle Material-Plastic Blade Length (mm)-129 millimeter Overall Length (mm)-200 Blade Thickness (mm)-1.8
33.	Spiral Note Pad	Margin line required-Both sides of the sheet Provision of file Number at top of the sheet-Both sides of the sheet Size of paper (W x L) in mm- 210 x 335 (mm) Sheet Grammage (g/square meter)- 70 GSM Number of sheets in a pad- Pad of 25 Sheets
34.	White Board Marker	Type of Ink- Alcohol based ink Tip Point Type- Bullet or Fine Tip Tip Width Size2 mm Refillable marker pen- Yes Colour- Blue, Red and white
35.	Pin Holder	Covering material of cushion- cotton Inside material of cushion- cotton Base material- plastic Diameter(in cm) 4
36.	File Tag	Governing Specification Conforming to IS 8499 Yarn Treatment in Lace Bleached cotton yarn Overall length of the lace portion175 mm
37	Damper	Types of Moisteners Sponge-Based (Damper Pads)Moisteners Body Material of the Moisteners- Acrylic Lid Cover- Without Lid Diameter of the Moisteners (In cm)- 6.6 cm to 7.5 cm Overall Height of the Moisteners (In cm)- 3.1 cm to 4 cm

		Net weight of the Moisteners 30 gm
38	Calculator	Type of Display LCD No. of digits (Min) (Nos)12.0 Power Source- Battery and Solar (Dual)
39	Brown tape 2 inch	Types of Tapes of Typical Base material- Polypropylene Tape Tape Width (In mm) 48 mm Tape Length ( In metres)25 metres
40	Fevicol 100 gm	Type of material Type - B Packing size100 ml
41	Button file	Length-15 inch Width-2 inch Height-10 inch Colour-Black Style-Traditional
42	Permanent marker ink	Ink Permanent marker ink Type of ink- Alcohol based ink Ink Colour- Blue/Black Packaging Type- Dropper Bottle Packaging Material- Plastic Quantity per pack (In ml)100 Shelf Life (In years)3

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