

**NATIONAL ALUMINIUM COMPANY LIMITED**

(A Govt. of India Enterprise)

Bauxite Mines

Tel:- 9007734710

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DAMANJODI - 763008 , Odisha

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TO: MISC - DUMMY- NA " 000000 Odisha India Tel: Fax:	[111868]	RFQ No./Date: 6000062996 / 25.11.2024 Contact Person/Telephone: Rakesh saho / 9007734710 Purchase Group: 101 Quotation Deadline Date: 5 g'dYf`VjX`XcW a Ybh Quotation Submission Time: 5 g'dYf`VjX`XcW a Ybh Delivery Date: 0E Ā^!ĀāĀ[ & { ^} c Collective No.: E 105708
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SL. NO.	Material Code HSN Code	MATERIAL DESCRIPTION	UNIT OF MEASURE	QUANTITY
1	72732411210	G.I. UNION 40 NB , BOPHARS000530  G.I. UNION 40 NB , BOPHARS000530  G.I. UNION 40 NB , BOPHARS000530	EA	20
2	72732411200	MS Pipe 40 NB 'C' Class  MS Pipe 40 NB 'C' Class 6M each  M.S. ERW PIPE 40 NB , RMST00S00141	EA	10
3	31202500480	Ball Valve 15 NB  15 NB BALL VALVE, BODY- GUN METAL/FORGED BRASS, PN-10, SCREW END  BALL VALVE 15 NB , BOPHARS00479	NO	20
4	31202500490	Ball Valve 20 NB  20 NB BALL VALVE, BODY- GUN METAL/FORGED BRASS, PN-10, SCREW END  BALL VALVE 20 NB , BOPHARS00385	NO	10
5	72732002560	NOZZLE ADOPTER WITH COPPER TUBE FOR DRY*  NOZZLE ADOPTER WITH COPPER TUBE FOR DRY FOG SYSTEM DSS-4 PART NO. 211300  NOZZLE ADOPTER (DRY FOG) , MCP000S01932 Enter text here...	EA	20

SL. NO.	Material Code HSN Code	MATERIAL DESCRIPTION	UNIT OF MEASURE	QUANTITY
6	72732007110	NOZZLE FOR PLAIN WATER SPRAY NOZZLE FOR PLAIN WATER SPRAY WATER NOZZLE 5 LPM , MCP000S01048	NO	10
7	72732411260	BALL VALVE 40 NB , BOPHARS00386 BALL VALVE 40 NB , BOPHARS00386 BALL VALVE 40 NB , BOPHARS00386	EA	20
8	72732411220	M.S. PIPE NIPPLE 40NBX150, BOPHARS00638 M.S. PIPE NIPPLE 40NBX150 MM LONG , BOPHARS00638 M.S. PIPE NIPPLE 40NBX150 MM LONG , BOPHARS00638	EA	30
9	63706704500	BALL VALVE 25 NB BALL VALVE 25 NB BALL VALVE 25 NB , BOPHARS00445	EA	10
10	72732001200	SOLENOID VALVE REPAIR KIT 40 NB SOLENOID VALVE-40 NB, REPAIR KIT FOR DRY FOG SYSTEM. SOLENOID VALVE REPAIR KIT 40 NB , BOPPNUS00112	EA	10
11	72732411120	Air Pressure Regulator Air Pressure Regulator AIR PRESSURE REGULATOR 20 NB , BOPPROS00269	EA	4
12	72732411170	Hex Nipple 40 NB Hex Nipple 40 NB	EA	10

SL. NO.	Material Code HSN Code	MATERIAL DESCRIPTION	UNIT OF MEASURE	QUANTITY
		G.I. HEX NIPPLE 40 NB , BOPHARS00532		
13	72732411230	BALL VALVE 65 NB (FL TY), BOPHARS00558	EA	4
		BALL VALVE 65 NB (FLANGE TYPE) , BOPHARS00558		
		BALL VALVE 65 NB (FLANGE TYPE) , BOPHARS00558		
14	72732411240	Y STRAINER 40 NB , BOPHARS00851	EA	4
		Y STRAINER 40 NB , BOPHARS00851		
		Y STRAINER 40 NB , BOPHARS00851		
15	72732251530	MS Pipe 15 NB 'C' Class	M	60
		MS Pipe 15 NB 'C' Class		
		M. S. ERW PIPE 15 NB , RMST00S00135		
16	72732411250	SPRINKLER 32 NB , OTH000000929	EA	2
		SPRINKLER 32 NB , OTH000000929		
		SPRINKLER 32 NB , OTH000000929		
<b>Special instruction:</b>				
Kindly go through the GeM tender details for complete terms and conditions				
For & On Behalf of NATIONAL ALUMINIUM CO.LTD.				

## CHECKLIST FOR TECHNICAL AND COMMERCIAL REQUIREMENTS

(Duly filled, signed and stamped copy to be mandatorily submitted with offer along with the mentioned documents, failing which it will be assumed that tender terms & conditions have not been accepted by bidder and offer may be rejected)

S.No.	Nalco's Requirement	Bidder's Remarks
1	Item has been quoted as per material specification document (Refer to Buyer Specification document under Technical Specifications) including all other NIT terms without any deviation.	Yes/No
	Deviation to technical specification & commercial terms and conditions, if any: Specific point wise deviation statement to be given with reasons and advantages for the deviation. (Please be noted that the bidder may be rejected based on deviation from tender specifications & NIT terms & conditions)	No Deviation/ <span style="color: red;">Provided the deviations list with reason</span>
2	Duly signed and stamped 'Technical Specification' document along with the supporting documents has been submitted.	Yes/No
3	Prices are quoted on 'FOR NALCO MINES Stores, Damanjodi' basis including all cost component viz. GST, P&F, freight, insurance, any other charges applicable by GEM etc.	Yes/No
4	GST rate included in the price	_____%
	Bidder to provide the itemwise HSN code in their offer with applicable GST rate	Submitted/ <span style="color: red;">Not provided</span>
	Any item of the tender under SAC code	Yes/No
5	Payment term as mentioned in bid document under "Buyer Added Bid Specific ATC".	Agreed/ <span style="color: red;">Not agreed</span>
6	Tender terms & conditions and GeM GTC shall only be applicable for the tender.	Agreed/ <span style="color: red;">Not agreed</span>
7	Acceptance to the tender delivery period.	Accepted/ <span style="color: red;">Not Accepted</span>
	If NOT ACCEPTED : Provide the delivery period (Please be noted that the bidder may be rejected based on higher delivery period)	
8	Duly filled Pre Contract Integrity Pact/Declaration by bidder for Implementation of Integrity has been submitted with the offer.	Submitted/ <span style="color: red;">Not Submitted</span>

9	EMD as per tender requirement	Submitted and documentary proof uploaded/ <b>EMD exemption claimed</b> / No EMD requirement in the tender.
	Document in support of EMD exemption as per cl. (a) "EMD Exemption" of tender document.	Submitted/ <b>Not applicable</b>
	Note- If the bidder has requested an EMD exemption and EMD is applicable to the tender, and his claim is not found to be valid, the bid may be rejected without further communication.	
10	MSE Purchase Preference as manufacturer of offered items claimed in GeM.	Manufacturer of the offered items and UDYAM Registration Certificate Submitted/ <b>Not Claimed/Not applicable</b>
	Note- Bidder must avoid false declaration of manufacturing status for the offered item. In case manufacturing status couldn't be verified from the offer, MSE purchase preference shall not be given.	
11	Duly filled SA 8000 questionnaire provided with the tender has been submitted	Submitted/ <b>Not Submitted</b>
12	MII Local content declaration as given in the tender document.	Submitted/ <b>Not Submitted</b>
	Note- Purchase preference to Class I supplier shall be given only if the local content declaration is submitted by the OEM.	

(Bidder's Signature with stamp)



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Social Accountability 8000 Compliance Format (Supplier)

A. Basic information

Name of the organization		
Address		
Telephone No		
Name of the Proprietor		
Nature of Business		
License Number and date of expiry		
Employees	Staff (Total Number)	Workmen (Total Number)
• Permanent		
• Casual		
• Badli		
• Temporary		
• Contracted		

B. Information regarding Social Accountability

- What is the minimum age required to join your organization? \_\_\_\_\_ Years
- What types of certificates (Like mark sheet, birth certificate) you keep with you? Original Copy / Xerox
- Do you require to keep any kind of deposit inform of cash at the time of employment? Yes/No
- Do you provide safe & healthy work environment as per statutory requirement? Yes/No
- If directly not provided by you, do you get health& safety benefits from NALCO? Yes/No
- Do you provide personal protective equipment(s) to your employees free of cost? Yes/No
- Do you provide safety training to your employees? Yes/No
- Do you ensure canteen facility for your employees? Yes/No
- Do you have any procedure in your organization for Accessing work place related risk? Yes/No
- Do you have any worker participation based team Such as SPT (social performance Team) and Safety health Committee (SHC)? Yes/No
- Do you have any procedure in your organization for Consultation with stake holder & interested parties for improvement of the system? Yes/No
- Does your organization charge any employment fee from workers? Yes/No
- Do you have any system for consultation & communication with Employees and other interested parties to understand the provision Of SA-8000? Yes/No
- Do you have any procedure for handling the grievance and problems



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of the workers?

Yes/No

- Do you have any evaluation system for your suppliers, sub-suppliers  
And contractors?

Yes/No

- What types of medical benefits you provide to your employees?

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- Do you allow trade union and collective bargaining in  
your organization?

Yes/No

If no, how do you ensure freedom of expression?

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- Incase of non-performance of any employee, how do you deal with such situations?

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- What are the procedures of hiring/promotion/ remuneration in your organization?

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- Do you provide appointment letter to your employees? Yes/No

- Do you maintain a documented terms and conditions of employment? Yes/No

- Do you maintain a disciplinary procedure? Yes/No

If no, how do you terminate your employee?

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- How do you ensure that your employees are not discrimination on the basis of cast creed, gender, religion, age and dieses?

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- How many shift you have? \_\_\_\_\_ shifts
- What is the official working time? \_\_\_\_\_ hours
- Which day is off day in your organization? \_\_\_\_\_
- In case, a person works in off day or holiday, how is he/she compensated?

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- Do you pay overtime to your employeesas per law? Yes/No
- What is the lowest amount (salary/wage) you pay to your employees? Rs. \_\_\_\_\_/-
- Is there any case of deduction in wage? Yes/No



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- In case, it is yes, what are the general reasons for such deduction?

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- Is there any apprentice period in your organization? Yes/No

- If yes, what is the apprentice period in your organization? \_\_\_\_\_

- Do you have any international certification Yes/No

- If yes, please specify

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- Do you receive, handle or promote goods and/or services from supplier/subcontractors or sub-suppliers Yes/No

- Do you receive, handle or promote goods and/or services from supplier/subcontractors or sub-suppliers who are classified as home worker? Yes/No



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- If yes, what steps you have taken to ensure that they get similar level of protection as afforded directly by permanent employees?

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- Have you taken care to look into issues related to child labour  
Forced labour, health & safety, working hours and remuneration of your suppliers  
Yes/No

We do hereby declare that our organization is committed to social accountability. We will promptly implement remedial/corrective actions identified against the requirement and promptly inform your organization. We also declare that the sub contractors/sub supplier's performances are monitored by us. Moreover, we declare that if invited, we shall participate in awareness programme as well as monitoring programme organized by you.

We declare that the above-mentioned informations are correct.

Signature:

Designation:

Date

Seal of the organization

SL. NO.	EHS (Environment Health & Safety) GUIDELINES TO SUPPLIERS
1	<p>For Suppliers of Capital equipment &amp; machinery:</p> <ol style="list-style-type: none"> <li>1. Competence/maintenance/calibration requirements if any to be compiled.</li> <li>2. Does the machine need any hazardous chemicals as per MSIHC rules 1989 &amp; amendment thereafter?</li> <li>3. Noise level at 2 Meter distance is to be specified.</li> <li>4. The machine shall comply with applicable EHS legislations.</li> </ol>
2	<p>For Suppliers of Hazardous Chemicals/Inflammable Chemicals:</p> <ol style="list-style-type: none"> <li>1. You have to comply with applicable EHS legislations for manufacture, storage, transportation and possession of hazardous chemicals/inflammable liquid/gas cylinder rules.</li> <li>2. MSDS guidelines shall be followed by your organization for proper storage, transportation of hazardous materials and others as applicable.</li> <li>3. Provide MSDS at the time of first consignment or whatever any update is there to the company.</li> <li>4. Fire extinguisher is to be maintained in working condition in your organization.</li> <li>5. Avoid leakage of oil, water, coolant etc. in your organization to conserve natural resources.</li> <li>6. Provide TREM Cards to drivers for handling transportation emergencies.</li> <li>7. To use personal protective equipment such as helmets/gloves/shoes/ear plugs/welder goggles as specified and to follow safe work procedures in your organization.</li> <li>8. You should explain to your workers about potential hazards, accidents, emergencies, environmental impact and explain all precautions to be taken.</li> </ol>
3	<p>For Suppliers of gas cylinders, the requirement of Gas Cylinder Rules and it's current amendment are to be ensured.</p>
4	<p>For Suppliers dispatching Full Truck –load material on their own truck must ensure the following:</p> <ol style="list-style-type: none"> <li>1. Driver should have valid documents including Driving Licence and</li> </ol>

SL. NO.	EHS (Environment Health & Safety) GUIDELINES TO SUPPLIERS
	<p>pollution control certificate.</p> <ol style="list-style-type: none"><li>2. Unauthorised person should not drive the vehicle.</li><li>3. Driver should strictly follow the speed regulations and other guidelines given by CISF.</li></ol>



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SOCIAL ACCOUNTABILITY POLICY

We at NALCO are committed to provide a socially accountable work environment to all employees and uphold ethical business practices by respecting employees' rights.

We shall achieve these by adopting a companywide culture, which will help to promote:

- ✚ Involvement of all employees in sustenance of SA 8000 standard;
- ✚ Continual improvement initiatives in all social issues;
- ✚ Learning and training opportunities to all employees;
- ✚ Fulfillment of relevant statutory rules & regulations, ILO requirements, applicable international instruments and their interpretation.

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ENVIRONMENT POLICY

In recognition of the interests of the society in securing sustainable industrial growth, compatible with a wholesome environment, NALCO affirms that it assigns high importance to promotion and maintenance of a pollution-free environment in all its activities.

OBJECTIVES:

- ✚ To use non-polluting and environment-friendly technology.
- ✚ To monitor regularly air, water, land, noise and other environmental parameters.
- ✚ To constantly improve upon the standards of pollution control and provide a leadership in environment management.
- ✚ To develop employees' awareness on environmental responsibilities and encourage adherence to sound environmental practices.
- ✚ To work closely with the Government & local authorities to prevent or minimize adverse consequences of the industrial activities on the environment.
- ✚ To comply with all applicable laws governing environment protection through appropriate mechanisms.
- ✚ To actively participate in social welfare and environmental development activities of the locality around its Units.

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OCCUPATIONAL HEALTH & SAFETY POLICY

NALCO is committed to maintain a Safe, Healthy and Sustainable work environment in all its operations. This shall be achieved by:

- ✚ Focusing on prevention of Accidents and Occupational Health issues.
- ✚ Complying with all legal requirements & other requirements related to Safety and Occupational Health of persons and establishing clearly defined goals & procedures to achieve the same.
- ✚ Ensuring Safety & Health of all employees and contract workers in its premises, including those involved in transportation, cleaning and other such activities.
- ✚ Conducting Periodic Safety Audits, Environment Audits, Health Check-ups and Risk Assessment by both internal and external qualified persons.
- ✚ Considering aspects related to Safety and Health of personnel as well as environmental issues at the time of procurement of equipment and selection of technologies.
- ✚ Ensuring health of persons in the peripheral locations, likely to be affected by our operations.
- ✚ Periodically monitoring and reviewing safety & occupational health issues at relevant levels, including the highest levels.
- ✚ Communicating Safety Hazards and health related issues to all concerned through suitable means, including training.
- ✚ Involving the workmen in Policy implementation as well as identification of potential issues.
- ✚ Considering Health & Safety performance of individuals at different levels during their career advancement as per NALCO's policy.
- ✚ Establishing and maintaining suitable set-up with competent persons to monitor and bring to the notice of the management any issues related to unsafe conditions & practices.
- ✚ Striving for continual improvements, exceeding statutory compliance levels, wherever feasible.

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ENERGY POLICY

Enhancing Energy Performance, comprehensively optimising Energy Use, Energy Consumption and Energy Efficiency, is a major imperative for an Energy Intensive industry like ours. In recognition of this, we will focus on continual improvement of all round Energy Performance with special focus on areas of significance by way of having in place Energy Objectives based on the enshrined Guiding Principles.

Guiding Principles:

- To endeavour for reduction in Specific Consumption of Energy in all forms in areas of significance.
  - To ensure availability of correct information in time and to make available necessary resources for achieving the Objectives and Targets.
  - To comply with all applicable legal and other statutory/ regulatory requirements related to our energy use, consumption and efficiency.
  - To espouse Energy Efficient Technology encompassing procurement of Energy Efficient products & services and design for energy performance improvement.
  - To carry out Energy audits and Energy reviews at planned intervals, to improve energy performance.
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Declaration by Bidder for Implementation of Integrity

Tender Ref: \_\_\_\_\_

I/We ( Name of the Bidder ) commit to take all measures necessary to prevent corrupt practices, unfair means and illegal activities during any stage of his bid or during any pre-contract or post-contract stage in order to secure the contract. I/We further undertakes that

- Will not offer, directly or through intermediaries, any bribe, gift, consideration, reward, favour, any material or immaterial benefit or other advantage to any official of the Buyer, connected directly or indirectly with the bidding process, evaluation, contracting and implementation of the Contract.
- will not collude with other parties interested in the contract to impair the transparency, fairness and progress of the bidding process, bid evaluation, contracting and implementation of the contract.
- will not accept any advantage in exchange for any corrupt practice, unfair means and illegal activities.
- will commits to refrain from giving any complaint directly or through any other manner without supporting it with full and verifiable fact.
- will not instigate or cause to instigate any third person to commit any of the actions mentioned above.

Yours faithfully

(Authorized signatory of the Bidder)

Date: