

SCHEDULE OF REQUIREMENTS

S. No.	Description of Goods/Specification No. or Sealed Pattern	Unit	Quantity required (Approx.)	Stations of dispatch on terms of delivery free at CARI Izatangar
1.	Common Salt	KG	2500	Within 30 days from the date of issue of award of contract. To be supplied FOR in Feed Unit of this Institute.
2.	Sodium Bicarbonate (Feed Grade)	KG	900	
3.	Copper Sulphate (Feed Grade)	KG	50	
4.	Diclagzuril (0.5 to 1.0% Coccidiostate)	KG	200	
5.	Toxin Binder Composition/Specification Organic Acid Viz/Ionic benzoic Acid & Sorbic Acide, HSCAS, MOS, Oxine Copper equiavelante in gredientents	KG	600	
6.	Liv-52 Powder	KG	160	
7.	Vitamin-C (Ascorbic Acid Feed grade Granual form)	KG	130	
8.	Choline Chloride (Feed Grade 60% dry on cerial carrier	KG	600	
9.	D.L. Methionine (Feed Grade 99% Pure)	KG	600	

TERMS AND CONDITIONS

1. The supply will be accepted on net weight basis.
2. The supply will be accepted only on working days (from 10 AM to 3.00 PM).
3. Empty bags will not be returned.
4. For moisture, clay, straw and non-food grains deduction will be made at full rate.
5. Single rate should be quoted as per schedule of requirement for the entire quantity to be supplied, which will be constant throughout the supply schedule. Conditional tender will not be accepted and rejected out rightly.
6. Proportionate deduction in payment will be made for short fall in analytical composition only up to rejection level.
7. If the material is not found to be acceptable due to physical or chemical analysis report, the rejected bags and any excess quantity supply due to truck/cart load must be lifted within fifteen (15) days from the date of intimation for the same. Failing which a penalty @ 1/= (Rupees One only) per bag/day will be charged up to a period of thirty (30) days only. After that the Institute will not have any responsibility for storing the material.
8. No part payment will be made. 100% payment will be made after receiving the 100% supply with analysis report.
9. Performance security @ 10% of total contract value in the shape of T.D.R./F.D.R. only shall be deposited within 7 days from the date of issue of award of contract, valid up to completion of supply, in favour of "ICAR Unit CARI", failing which EMD will be forfeited.
10. Weighment will be made at Dharam Kanta as feasible to the feed grains and ingredients weighment committee. The contractor shall inform prior a day from the date of arrival of the material for proceed the committee for weighment.
11. Validity of offer should be strictly in accordance with the condition of tender.
12. Incomplete tender for want of valid GST/VAT/TIN Registration No. in form UPVAT – XI, PAN No., valid Feed Grain/ Mandi Samiti Licence as applicable and required amount of Bid security shall be liable to be rejected summarily and no correspondence in this regard shall be entertained
13. Liquidation charges@ 0.5 per week will be imposed on late supply as per tendering terms. However, the request of extension of time may be considered by the competent authority on genuine reason prior to last date of delivery. The Competent Authority of the Institute would have sole discretion for time extension.
14. Due to urgency of the item, if supply is late, the purchase will be made at the risk and cost of the contractor and if deemed fit the firm may also be debarred for a suitable period.
15. Excess quantity will not be accepted in any case except in exceptional circumstances and the genuineness of the case subject to due approval of Competent Authority, $\pm 2\%$ can be accepted.
16. The supply will be accepted either through Tractor trolley or Goods Carrier (Trucks) only (supply through Bullock carts will not be accepted). Goods Carrier should have valid registration number with the RTO. The supplier will have to provide the valid copy of R.C. of the supplying vehicle.

17. No second Analysis will be done by the Institute on the request of supplier, if any.
18. In case the supply is not made as per schedule and specified quality is liable to the termination of contract and forfeiture of Security deposit and the business with the firm will be banned for 2 Years period.
19. An undertaking may also be attached that the firm has not blacklisted/debarred by any Institution. (Proforma enclosed).
20. TDR/FDR/DD as a Bid security is required for each tender form. Bid Security should be valid for minimum three months from the date of opening the tender.
21. Each tender form should be valid up to 90 days. Validity of 90 days is acceptable, validity of below 90 days will not be accepted and tender forms will be treated as cancelled/rejected.
22. If holidays fall on tender opening date, the same will be opened on next working day.
23. If any Govt. Taxes, duties or any other levies payable over and above the rates quoted must be mentioned clearly or in percentage of such taxes/duties/other levies.
24. The applicable taxes i.e. TDS will be deducted from the bills as per prevailing Rules.
25. Supply schedule may change as per requirement of the Institute after due approval of the Director.
26. The bid security will not be linked to any pending amount due to the firm in the Institute.
27. The Director, ICAR-CARI, Izatnagar, reserves the right to reject any or all tender, without assigning any reasons.
28. **The firms are also compulsory required to upload copies (readable) of the following document:**
 - a. Scanned copy of earnest money deposit (EMD) should be uploaded on GeM and original copy in the shape of FDR/TDR/DD from commercial bank in favour of "ICAR Unit CARI", Izatnagar should be submitted to Incharge (G&C), ICAR-CARI, Izatnagar, Bareilly (U.P.) – 243 122 on or before bid submission closing date and time, failing which tender will not be accepted and rejected out rightly. If exempted, valid supporting document may be submitted.
 - b. Scanned copy of GST in the name of the firm/proprietor.
 - c. Scanned copy of PAN Card in the name of firm/proprietor.
 - d. Scanned copy of experience certificate or bill at least single order of 20% of bid value in last three financial year period is required. The concerned bill/certificate must be from relevant field issued by any Institute/University/autonomous bodies or any other government departments: it must be in prescribed format is attached Annexure 'A'.
 - e. Scanned copy of financial standing through latest ITCC Annual report (Balance Sheet and Profit & Loss Account) of latest one years certified by the **Chartered Accountant (C.A.)**. The minimum **turnover** of the firm must be as prescribed format at attached Annexure 'B' **feed or food items** may not be less than **5 lakhs**.
 - f. Scanned copy of leaflet/literature of feed supplements.
 - g. Scanned copy of income tax return for the year A.Y. 2023-24.
 - h. Scanned copy of Tender Acceptance and Undertaking duly filled and signed by the competent authority.

Note: - The required all information/document should be uploaded on Gem Portal and failure to do so will result in rejection of tender. Every tender will be treated as new tender without any link with earlier tender.

UNDERTAKING

(AS PER T&C No.27)

I,(Name of Owner/Proprietor etc. of the firm) S/W/D/o
.....and R/o.....
do hereby solemnly affirm and declare as under :-

1. That I am owner/proprietor etc. of
(Name of Owner/Proprietor etc. of the firm).
2. That I am a citizen of India.
3. That my firm /agency have never been blacklisted by any Government Office or agency.
4. That contract of my firm /agency has never been cancelled or terminated prematurely by any Government office or agency due to non-satisfactory service.
5. We also accept all terms and conditions of the tender including ATC.

Date:

(Signature)
Name of Authorized Signatory
(with stamp)
Mobile No.:
Email ID:
Address

**TENDER ACCEPTANCE LETTER
(To be given on Company Letter Head)**

To,

Sub: - Acceptance of Terms & Conditions of Tender.

Tender Reference No: _____

Name of Tender / Work: -

Dear Sir,

1. I / We have downloaded / obtained the tender document(s) for the above mentioned 'Tender/Work' from the web site(s) namely:

2. _____ as per your advertisement, given in the above mentioned website(s). I / We hereby certify that I / we have read the entire terms and conditions of the tender documents from Page No. _____ to _____ (including all documents like annexure(s), schedule(s), etc., which form part of the contract agreement and I / we shall abide hereby by the terms / conditions / clauses contained therein.
3. The corrigendum(s) issued from time to time by your department/ organisation too have also been taken into consideration, while submitting this acceptance letter.
4. I / We hereby unconditionally accept the tender conditions of above mentioned tender document(s) / corrigendum(s) in its totality / entirety.
5. I / We do hereby declare that our Firm has not been blacklisted/ debarred by any Govt. Department/Public sector undertaking.
6. I / We certify that all information furnished by our Firm is true & correct and in the event that the information is found to be incorrect/untrue or found violated, then your department/ organisation shall without giving any notice or reason therefore or summarily reject the bid or terminate the contract, without prejudice to any other rights or remedy including the forfeiture of the full said earnest money deposit absolutely.

Yours Faithfully,

(Signature of the Bidder, with Official Seal)

Letterhead of issuing authority

Experience certificate

This is to certify that M/s_____ has/have completed Civil/Electrical work satisfactorily at _____ as per details given below:

Sl. No.	Name of Work	Year	Amount
1.			
2.			
3.			

Signature
Name of issuing authority

SCHEDULE OF REQUIREMENT (SECTION- IV)

1. PACKING: -

The material should be packed in clean and sound plastic/gunny bags of 50 kg. The mouth of each gunny should be either machine stitched or rolled over or hand stitched. If hand stitched, the stitches should be with strong jute twine with at least 14 stitches in each row.

2. MARKING: -

Each bag should be suitably marked to indicate (a) Either the name of manufactures or supplier (b) Net weight in Kg.

3. INSURANCE: -

Insurance shall be arranged by the Supplier, if needed

4. INSPECTION/PAYMENT –

Efforts shall be made to inspect the material within 3 working days from the date of receipt. F.T. Unit will send the sample(s) of material to designated Lab/Division for analysis report with the advice to complete within 10 working days from the date of receipt of sample(s). Payment shall be made after receipt of satisfactory analysis report.

5. Rates may be quoted on F.O.R. to CARI, Izatnagar, Bareilly.

6. RESOLUTION OF DISPUTES

By mutual consultation failing which it will be resolved under Arbitration & conciliation Act, 1996.

7. **NOTICES: -** As mentioned in GCC clause 31

8. TAXES AND DUTIES: -

Supplier shall be entirely responsible for payment of all taxes; Stamp duties license fees & other levies.

9. The firm have to furnish the following along-with their tender and bill of supplies.

A certified copy containing registration number etc. of the sale tax/VAT declaration to the effect that the firm is registered under sale tax department/VAT department, along with their tender, in the absence of which the tender will not be accepted.

Signature of tenderer(s) with seal